

Program Information:

_____ I attest that the information provided on this application is accurate and supports the program being offered.

Hours of Event – The program must be a minimum of 1.0 educational contact hour. Please indicate the hours for your program in order for that information to be advertised. Remember to attach a timed outline.

Instructor Information – Please include the instructor(s) name(s) and affiliation(s). Additional information and qualifications may be attached on a separate sheet, if necessary.

Learning Objectives – **The course content should be current, relevant and meet or exceed quality standards for GCSAA developed programs. All programs must have clear and concise learning objectives. To write the learning objectives complete the following sentence: *At the end of this program, participants will be able to:***

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

Non-Commercial - The program must be non-commercial in nature. Programs on the use, management or maintenance of a product that are educational in nature can qualify. By initialing this statement, I attest that this program is not sales-oriented. _____

Competencies:

The program content must address one or more of the golf course superintendent competency requirements. **Check all competencies this program encompasses.**

Communication

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Communicate Effectively |
| <input type="checkbox"/> | Manage Conflicts |
| <input type="checkbox"/> | Facilitate Information Flow |
| <input type="checkbox"/> | Establish and Maintain Positive Communication with Stakeholders and Others Constituents |
| <input type="checkbox"/> | Promote Awareness of the Golf Course Superintendent's Profession |

Leadership

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Create A Vision that Conveys the Purpose and Goals of the Golf Facility |
| <input type="checkbox"/> | Personal and Professional Development Skills |
| <input type="checkbox"/> | Maintain a Productive Work Climate |
| <input type="checkbox"/> | Promote Ethics and Values |
| <input type="checkbox"/> | Manage Facility Expectations |
| <input type="checkbox"/> | Solve Problems and Make Decisions |
| <input type="checkbox"/> | Identify Marketplace Position |

Business Management

| | |
|--------------------------|--|
| <input type="checkbox"/> | Develop A Crisis Management Plan |
| <input type="checkbox"/> | Develop and Implement Long-range Master Plan with Capital Needs |
| <input type="checkbox"/> | Manage Accounting Duties and Budget |
| <input type="checkbox"/> | Manage Administrative Systems |
| <input type="checkbox"/> | Manage Inventory Control System |
| <input type="checkbox"/> | Manage Purchasing System |
| <input type="checkbox"/> | Develop and Manage Programs |
| <input type="checkbox"/> | Utilize Facility-wide Management Principles |
| <input type="checkbox"/> | Program Development and Management |
| <input type="checkbox"/> | Utilize Technology |
| <input type="checkbox"/> | Conduct Safe Operation |
| <input type="checkbox"/> | Document Compliance with Environmental, Safety, and Labor Regulations and Laws |
| <input type="checkbox"/> | Hire and Terminate Staff |
| <input type="checkbox"/> | Manage Staff |
| <input type="checkbox"/> | Train Staff |

Environmental Management

| | |
|--------------------------|--|
| <input type="checkbox"/> | Environmental Communications |
| <input type="checkbox"/> | Environmental Management |
| <input type="checkbox"/> | Comprehending Environmental Impacts |
| <input type="checkbox"/> | Management of Hazardous Materials |
| <input type="checkbox"/> | Watershed and Water Resource Management and Conservation |
| <input type="checkbox"/> | Manage Soils' Ecosystems |
| <input type="checkbox"/> | Understand Climate and Atmosphere |
| <input type="checkbox"/> | Understand Natural Ecosystems |
| <input type="checkbox"/> | Manage Native Areas |
| <input type="checkbox"/> | Manage Aquatic Ecosystems |

Agronomy

| | |
|--------------------------|--|
| <input type="checkbox"/> | Understand Plant Biology |
| <input type="checkbox"/> | Manage Fertilization |
| <input type="checkbox"/> | Manage Irrigation |
| <input type="checkbox"/> | Manage Primary Turfgrass Practices |
| <input type="checkbox"/> | Manage Supplementary Turfgrass Practices |
| <input type="checkbox"/> | Construct and Renovate |
| <input type="checkbox"/> | Manage Bunkers |
| <input type="checkbox"/> | Manage Other Infrastructures |
| <input type="checkbox"/> | Understand Pest Management |
| <input type="checkbox"/> | Incorporate Integrated Pest Management |
| <input type="checkbox"/> | Manage Equipment |
| <input type="checkbox"/> | Manage The Course to Accommodate the Rules of Golf |

Administrative Information:

Upon approval, GCSAA will provide you (the sponsor) with an Approval Code Notice. You must provide copies of the Notice to the GCSAA members in attendance. Members submit the event approval code, found on the Notice, to GCSAA as verification of their attendance and to validate the established program criteria.

GCSAA will conduct random audits of external education programs. A roster of attendees may be requested to conduct these audits. Please have this information available upon request.

Email or Mail the Application and Support Documents to:

GCSAA
Attn: External Education
1421 Research Park Dr
Lawrence, KS 66049
Email: dkern@gcsaa.org
(800) 472-787, ext. 3600