

FAQ – Certification Process

What are the steps in the process?

Step 1: Become eligible and submit a formal application, including the processing fee and supplementary documents.

Once your application is officially approved by the CGCS Certification manager, you will have a 12-month period, beginning with the date of approval, to complete the following:

Step 2: Take the CGCS written examinations

Step 3: Complete the CGCS course attesting

Step 4: Complete the CGCS leadership & communication attesting

Do I have to complete them in the order above?

You must start with step 1, meeting eligibility requirements and submitting a formal application. The remaining steps (written exams, course attesting, and leadership & communication attesting) can be completed in any order within your 12-month application period.

What happens if I'm rejected from the program?

If your application is rejected at any point during the Certification process, you will enter a 30-day waiting period before you're able to reapply. Any leadership & communication requirements will carry over into your re-application and will not need to be redone. The course attesting result, if passed, will remain valid for one year following the attesting date. Any exam results, if passed, will remain valid for one year after the date of passing.