

# **Chapter Education Programs**

**Application for Education Points** 

Complete this form to apply for GCSAA education points with the Golf Course Superintendents Association of America (GCSAA) for affiliated chapter developed educational seminars or learning opportunities. Applications should be submitted at least 30 days in advance of the program. Applications received less than 30 days prior to the event are subject to denial. Be sure to include a detailed timed agenda, which includes the name and affiliation of each speaker and topic, with your application.

Chapter Name:				
Contact Name:				
Phone:	( )	Fax: ( )		
Email Address:		Website Address:		
Mailing Address:				
Program Title:				
Program Type:	Seminar: Single topic program	Conference: Multiple topic	program	
Seeking Approval for	r the Calendar Year of:			
Date(s):		Event Location:		
It's not necessary to	have offerings scheduled to complete	e a program City	State/Province	
application.				

# **Approval Criteria:**

To qualify for GCSAA education points, a program must meet the following requirements.

- 1) Provide education relevant to golf course management
- 2) Have clearly defined learning objectives
- 3) Have a minimum program length of a quarter of an hour
- 4) Must be non-commercial in nature.
- 5) Cannot be conducted during the GCSAA Education Conference & Golf Industry Show.\*\*

\*\* Approval **does not extend** to offerings scheduled from the first day of the GCSAA National Championship and Golf Classic through the last day of the Golf Industry Show, held within a 50-mile radius of the host cities of either event. Events scheduled during this period will only receive education points with expressed written consent of GCSAA.

GCSAA education points have been approved by the GCSAA. Program event does not meet minimum requirements for education points.	For GCSAA Use Only
Program event does not meet minimum requirements for education points.	Date Received:
Program event does not meet minimum requirements for education points. Additional comments:	GCSAA education points have been approved by the GCSAA.
Additional comments:	Program event does not meet minimum requirements for education points.
	Additional comments:
Reviewer's Name: Date: GCSAA Code #:	Reviewer's Name: Date: GCSAA Code #:

## **Program Information:**

\_\_\_\_I attest that the information provided on this application is accurate and supports the program being offered.

**Hours of Event** – The program must be a minimum of 1.0 educational contact hour. Please indicate the hours for your program in order for that information to be advertised. Remember to attach a timed outline.

**Instructor Information** – Please include the instructor(s) name(s) and affiliation(s). Additional information and qualifications may be attached on a separate sheet, if necessary.

Learning Objectives – The course content should be current, relevant and meet or exceed quality standards for GCSAA developed programs. All programs must have clear and concise learning objectives. To write the learning objectives complete the following sentence: At the end of this program, participants will be able to:

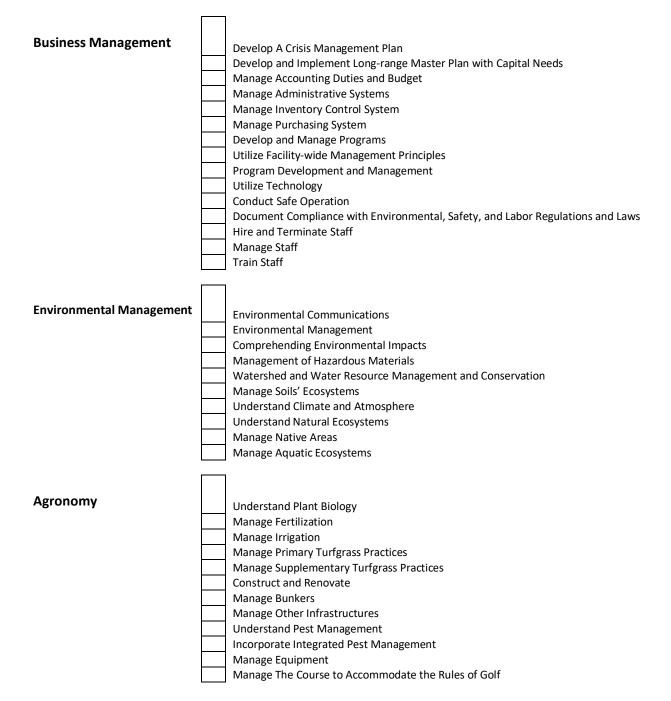
1)	 	 
2)	 	 
5)		

**Non-Commercial** - The program must be non-commercial in nature. Programs on the use, management or maintenance of a product that are educational in nature can qualify. By initialing this statement, I attest that this program is not sales-oriented.

# **Competencies:**

The program content must address one or more of the golf course superintendent competency requirements. **Check all competencies this program encompasses.** 

Communication	Communicate Effectively Manage Conflicts Facilitate Information Flow Establish and Maintain Positive Communication with Stakeholders and Others Constituents
	Promote Awareness of the Golf Course Superintendent's Profession
Leadership	Create A Vision that Conveys the Purpose and Goals of the Golf Facility
	Personal and Professional Development Skills
	Maintain a Productive Work Climate
	Promote Ethics and Values
	Manage Facility Expectations
	Solve Problems and Make Decisions
	Identify Marketplace Position



### Administrative Information:

Upon approval, GCSAA will provide you (the sponsor) with an Approval Code Notice. You must provide copies of the Notice to the GCSAA members in attendance. Members submit the event approval code, found on the Notice, to GCSAA as verification of their attendance and to validate the established program criteria.

GCSAA will conduct random audits of external education programs. A roster of attendees may be requested to conduct these audits. Please have this information available upon request.

#### Email or Mail the Application and Support Documents to:

GCSAA Attn: External Education 1421 Research Park Dr Lawrence, KS 66049 Email: <u>dkern@gcsaa.org</u> (800) 472-787, ext. 3600