



Meeting Room Request Form

GCSAA Conference and Trade Show – Orlando 2026

If you are having more than one event, please complete a separate form for each event.

Trade Show Hours

Wednesday, Feb. 4: 9 am-5 pm

\*Distributor preview 8-9 am\*

Thursday, Feb. 5: 8 am-1 pm

Group/Company	Contact	Email	
Address	City	State	Zip

EVENT GUIDELINES

Events that include a superintendent, equipment manager, assistant superintendent, or student audience must not conflict with official association events or the trade show. Events may be held during the following times:

- Monday, Feb. 2 – before 3:00 pm, after 6:00 pm
- GCSAA’s Opening Session/Reception will be Monday 3:00-6:00 pm
- Tuesday, Feb. 3 – anytime before 6:00 pm
- GCSAA’s Centennial Celebration will be Tuesday 6:00-9:00 pm
- Wednesday, Feb. 4 – before 9 am, after 5 pm
- Thursday, Feb. 5 – before 8 am, after 4 pm
- GCSAA’s Closing Session/Reception will be 1:15-4:00 pm

Events that do not include superintendent, equipment manager, assistant superintendent, or student audiences may be held at any time, except during trade show hours.

EVENT DETAILS

Date of Event:	_____	Type of Event:		
Number of Attendees:	_____	_____ Breakfast	_____ Meeting	
Time:	_____	_____ Lunch	_____ Reception	
Audience:	_____	_____ Dinner	_____ Hospitality Suite	
Purpose:	_____	_____ Other		

OFFICIAL GCSAA CONFERENCE AND TRADE SHOW HOTELS WITH MEETING SPACE.

Indicate which hotels you are interested in. Upon show management approval of the company/time/audience, this form will be sent to the selected hotel(s). Hotel(s) will contact person above to discuss specific arrangements.

<input type="checkbox"/> Doubletree SeaWorld	<input type="checkbox"/> Hyatt Regency	<input type="checkbox"/> Hilton Orlando
<input type="checkbox"/> Rosen Centre	<input type="checkbox"/> Rosen Plaza	<input type="checkbox"/> I would like information on other venues in Orlando.

EXHIBITOR HOSPITALITY SUITES/ACTIVITIES

Exhibitors planning hospitality suites or outside activities of any kind, either prior to, during or subsequent to this Show, must provide Show Management with a written schedule of such activities. Exhibitors, upon signing their booth space Agreement, expressly agree that such activities will not conflict with Show hours, or any official event scheduled by GCSAA for the GCSAA Conference and Trade Show. Failure to comply with this could result in cancellation and removal of an exhibit display booth without refund or liability.