



## **Manager, Education Events**

The GCSAA Professional Development Department is looking for an experienced professional to join the Conference Education team as the Manager of Education Events. This position will lead the development and administration of a national education conference.

Requirements include a college degree in business, education or related field and a minimum of 5-7 years professional experience with an emphasis on meeting planning, adult continuing education, and professional conferences; CMP designation is preferred. Budgeting/budget analysis experience is required and skills in research, technology and supervision are preferred. The ideal candidate will have the following abilities: excellent verbal and written communication skills, strong attention to detail, critical thinking, and the ability to foster a teamwork environment. Please submit a cover letter, resume and salary requirements **by June 10th to:**

**GCSAA**  
**Attn: HR – Education**  
**1421 Research Park Drive**  
**Lawrence, KS 66049**  
**Fax : 785-832-3657**  
**E-mail: [hrmail@gcsaa.org](mailto:hrmail@gcsaa.org)**  
**Online appl.: [www.gcsaa.org/hr](http://www.gcsaa.org/hr)**

***GCSAA is proud to be an equal opportunity employer that values the impact of diversity upon its members, services and workplace.***